

## **Appendix 6 - Draft Timescales & Deliverables:**

To introduce the proposed scheme, we would need to follow the following timeline before full council meeting in December 2019.

<b>Ref.</b>	<b>Task</b>	<b>Owner</b>	<b>Completion Date</b>
<b>1</b>	Presentation of initial business plan to members in advance of presentation of proposed draft scheme at the equivalent of MEG		19 July
<b>2</b>	Senior Officer and Member approval to develop a draft Council Tax Support scheme		TBC
<b>3</b>	<b>Consultation Period commences</b> - Identify households for postal mailshot All Working Age Council Tax Support claimants who are not receiving 70% maximum award Equal number (random selection) of Council Tax payers not receiving Council Tax Support		August
<b>4</b>	Arrange events and workshops with primary stakeholders In all three towns		August
<b>5</b>	Review of results from public consultation		October
<b>6</b>	Final scheme proposals Based on Equality Impact Assessment and Consultation Report		November
<b>7</b>	Overview and Scrutiny		November
<b>8</b>	Full Council meeting		December
<b>New financial year</b>			<b>1 April 2020</b>